



APPLICATION PREPARATION CHECKLIST 2023

Phase-one

Prepare the following information before beginning your online application and questionnaire.

Contact Information

Including phone number, email, website, and any applicable social media accounts.

Artist Biography

Compile your written answers in a separate document. Your biography should briefly describe your background and experience in approximately 250 words.

Artist Statement

Your artist statement should describe concepts, materials, techniques, and influences pertaining to your work. Write about what makes your work unique. Approximately 250 words.

Artist Curriculum Vitae (CV) / Resume

This is optional in phase-one. A CV is an overview of artistic history and achievements. This may include education, workshops, exhibitions, collections, awards, grants, and residencies. Edit down to a maximum of 2 pages listing your most recent and relevant experience.

Photography

- 1 image per submitted piece. A minimum of 5 and a maximum of 10 images can be submitted in Phase-one.
- Make sure the file type is a JPEG and no larger than 5 MB per image.



Alberta Craft Council

40 Years of Culture in the Making

- Photographs must show work professionally displayed, well lit, be high resolution, in-focus with a clear colour representation.
- Photograph your work on a white or neutral background that clearly shows your work. Busy or messy backgrounds may detract from your work.

Label your media

Please take the time to ensure your media files are numbered and labelled by image number, Last name and first name.

they should read:

01-Lastname-Firstname.jpeg

02-Lastname-Fristname.jpeg